

**University of Louisiana at Lafayette**  
**UNIV 100, Section SC7: Mastering the First Year**  
**Fall 2016 – MWF 9:00 AM-9:50 AM | MDD106**

**Instructor:** Amy Chauvin

**Email:** amyc@louisiana.edu

**Office:** Conference Center Room 104, Office of Career Services

**Phone:** 337.482.1444

**Office Hours:** MWF 7:30-8:30 AM

MW 3:30-5:00 PM

Also available by appointment

**Course Description:** You've decided to come to college, but you aren't exactly sure what comes next. Maybe you need help figuring out which major or career is best for you. Do you need to work on getting better at time management, study skills, or goal setting? Do you want to work on your leadership skills? We will explore topics to help you learn how to master college and become a leader on your campus and in your community. UNIV 100 has been designed to help you maximize their success in college by addressing a variety of issues that often lead to failure or withdrawal as well as providing you with information and strategies to enhance your academic success.

The course has two parts:

1. SOUL Camp C: August 16<sup>th</sup> - 19<sup>th</sup>
2. First-Year Seminar: August 22 – November 11

**Cajun Connection**

Cajun Connection is a required component of UNIV 100, but your full participation in Soul Camp C will substitute for that requirement. So long as you participate in all Soul Camp C activities, you do not have to attend Cajun Connection on Aug 18 & 19. If you did not attend SOUL Camp C on August 16<sup>th</sup> through 19<sup>th</sup>, you must complete the online version of Cajun Connection on Moodle. In order to enroll in the online version of Cajun Connection, you must have prior approval from the Office of the First-Year Experience. The course is broken up into small sections, so you don't have to complete all of the activities at one time. However, you must have completed all sections of the online Cajun Connection by midnight on Friday, September 2<sup>nd</sup> to receive credit for UNIV 100. If you do not complete Cajun Connection by this date, you will automatically fail UNIV 100, regardless of work you have already completed or your current grade in the seminar. As with all of your classes, failure of UNIV 100 will affect your cumulative GPA, which could impact your eligibility for Financial Aid, including TOPS, in future semesters, and your ability to compete in collegiate athletics or participate in other university sponsored programs.

**Course Learning Outcomes:**

**After successful completion of UNIV 100, students will be able to:**

1. Think critically and develop solutions to issues presented in class through formulating appropriate questions, investigating various options, and evaluating these options for relevance and preference.
2. Express personal reflections and opinions through both written and oral media.
3. Investigate answers to questions posed in class by learning to locate information and critically assessing the relevance and value of the information.
4. Identify and describe key elements of personal and group identity
5. Explore aspects of both personal and community responsibility and explain the commonalities and differences between the two.
6. Utilize career information resources to create and critically evaluate academic and professional goals
7. Articulate the role of leadership in shaping an individual's interactions with others as well as determining personal, academic, and professional success.

**Required Course Materials:** None. All textual materials for class will be provided by the instructor.

**Course Grade:** Students *must* pass both the Cajun Connection (SOUL Camp C Attendance) and First-Year Seminar sections of the course to earn a passing grade in UNIV 100. Your grade in the Cajun Connection (SOUL Camp) part of the course is "credit/no credit" (and will be provided to me/your instructor from the Office of the First-Year Experience). Your grade in the seminar is based on the following:

A total of 750 points may be earned based on the following:

Assignments: 250 pts (10 assignments X 25 pts/assignment):

- Who Are You?
- Letter to Yourself
- Personal and Community Responsibility Activity
- Personal and Community Responsibility Writing Assignment
- SMART Goals
- Time Management Activity
- Campus Resources Presentation
- Library Activity
- Action Plan
- Individual Growth Reflection

Reflection Papers or Presentations: (5 items X 50 pts/paper or presentation)

- Who Am I Reflection Paper
- Leadership Presentation
- Faculty Interviews
- Focus 2 Portfolio & Essay
- Big Event Reflection

Final Portfolio: 250 pts

Includes ALL activities from above

The final course grade will utilize the following grade scale:

- 90-100 = A
- 80-89 = B
- 70-79 = C
- 60-69 = D
- < 60 = F

## COURSE POLICIES

**Attendance Policy:** Attendance in class is very important and is mandatory. Attendance will be taken for every class period.

Unexcused student absences in excess of the number of class meetings per week (e.g. 3 absences for a class that meets 3 times a week) will result in a one letter grade reduction from the student's final seminar grade. Unexcused absences less than or equal to the number of class meetings per week will not incur a penalty. Any absences that are to be excused must be accompanied by official documentation to be considered. In the event of an unavoidable absence, the student must provide written proof acknowledging the reason for the absence. Simply showing up for class does not guarantee that you will be counted as present. If you are distracted or distracting, you will be counted as absent from class. Unauthorized use of technology will result in being counted absent (see policy below). Likewise, if you show up late or leave early without permission, you will be counted as absent.

**Student Interaction Expectations:** Students will respect each other and the instructor. Students will be expected to engage in group work during some classes. Students are also expected to participate in class discussions and treat the instructor and classmates with respect. Repeated failure to show respect can lead to dismissal from the course.

**Late Work Policy:** Late assignments will be accepted for one class period past the original due date with a 10% penalty.

**Technology/Cell Phone Policy:** In our classroom, technology is only allowed when you are expressly instructed to use it for a specific assignment or project. If you are found using technology at any other time, or if you are found using it to work on something other than a class assignment, you will be recorded as absent that day. You should plan on taking notes the old fashioned way, by hand. Your cell phone should be kept in your book sack, purse, or pocket unless instructed to use for a class activity. Otherwise do not keep it on the desk or table.

**Recording Devices:** Lectures or course materials, such as quizzes, may not be recorded or disseminated in any fashion without prior approval from the instructor.

**Academic Honesty Policy:** The University of Louisiana at Lafayette policy on academic dishonesty is outlined in the 2016-2017 Undergraduate Catalog which can be found on ULINK. Failure to adhere to academic honesty policies may lead to academic penalties, including at a minimum earning a zero on the assignment and up to including failure of the course. If you have any questions about this policy or you aren't sure how to appropriately cite others' work (such as information you found on the internet), ask me or visit The Writing Center (see below).

**Withdrawing from a course:** If you wish to withdraw from a course, you must do so by the last official day to withdraw, Wednesday, Oct. 5. After that time you will receive the grade assigned by the instructor.

**UNIV 100 Showcase:** A class project will be submitted for the UNIV 100 Showcase.

**The Big Event:** The Big Event will be held on Saturday, October 22<sup>nd</sup>, 7:30am-1:00pm. Participation is required and students will be required to write a reflection essay (25 points) on their experience during The Big Event. If you have a major conflict with this date, please notify me by September 14<sup>th</sup>.

## CAMPUS RESOURCES

**Office of Disability Services:** For information about ODS and SEP services, contact Kim A. Warren, MSW, PH.D., LCSW, Supported Education Advisor, by phone at 482-5252, by email at [kimawarren@louisiana.edu](mailto:kimawarren@louisiana.edu), or by visiting the Office of Disability Services in the Conference Center, Room 126. Eligibility requirements are described at the ODS website (<http://disability.louisiana.edu>). Students needing academic accommodations for a disability must first be registered with the Office of Disability Services (ODS) to verify the disability and to establish eligibility for accommodations. Once registered, students should then schedule an appointment with the professor to make appropriate arrangements.

**Counseling & Testing Center:** Free counseling services are available at the Counseling and Testing Center (<http://counselingandtesting.louisiana.edu>) which is located in the Saucier Wellness Center in O.K. Allen Hall. Reasons for going to counseling include anxiety, depression, relationship difficulties, substance abuse, and more. You can contact the center by calling (337) 482-6480 or sending an email to [counseling@louisiana.edu](mailto:counseling@louisiana.edu).

**The Learning Center:** Services offered by The Learning Center include FREE individual (one-on-one) tutoring, study group tutoring, supplemental instruction (SI), computer lab assistance, and a wide variety of on-line resources, most of which are offered in coordination with various academic and administrative departments on campus. Tutors are available at The Learning Center for almost all 100- and 200-level math and science courses as well as for ACCT, BSAT, ECON, EECE, ENGR, ESOL, FREN, PSYC, SPAN, and STAT. The center is located on the second floor of Lee Hall and can be contacted at 337-482-6583 or [tlc@louisiana.edu](mailto:tlc@louisiana.edu) for information or assistance.

**The Writing Center:** The Writing Center is a free service located on the first floor of Griffin Hall, in room 107. The Writing Center consultants are experienced writers and students who pride themselves on creating a comfortable environment for every phase of your writing project. From thesis statements, to research planning, document design, to just getting started, the Writing Center staff works to help you become more focused, organized, and confident with your work. In addition to providing the latest style manuals and handbooks, the Writing Center also operates a computer lab, located next door in Griffin Hall, room 108. Walk-ins are accepted, but scheduling an appointment in advance (482-5224) is recommended. Students who are more than ten minutes late to an appointment must reschedule. You can find more information here: <http://english.louisiana.edu/about-us/writing-center/index.shtml>.

**Technical Support:** Students can access technical assistance by contacting the IT Help Desk (<http://helpdesk.louisiana.edu/>) at 337.482.4357 or email at [ithelp@louisiana.edu](mailto:ithelp@louisiana.edu). The IT Help Desk is located in room 201 of Stephens Hall.

**Safety Information:** University police, faculty and staff are the first responders for all emergencies on campus. To report an emergency, please dial 911 to connect to the campus police. Report any suspicious activity to campus police or faculty & staff. Make use of the emergency towers on campus and if you SEE something, SAY something!! Also, sign up for the emergency notification system on ULINK.

## COURSE CALENDAR

Tuesday, August 16 - Friday, August 19 – SOUL Camp C

Mon	Class Activities	Wed	Class Activities	Fri	Class Activities
Aug 22	Who Are You? Acorn Activity Assignment: 1) Complete Who Are You? 2) Find item you are passionate about.	Aug 24	Storytelling Assignment: Assigned readings on Moodle. Go to Get on Board Day.	Aug 26	Expectations vs Reality Assignment: Write a letter to yourself six months from now.
Aug 29	Values	Aug 31	Group Dynamics Survival Activity Assignment: Reflection Paper (due Sept 7)	Sept 2	Office for Campus Diversity Speaker
Sept 5	No Class – Labor Day Holiday	Sept 7	Personal & Civic Responsibility Handout and Activity Assignment: Assigned readings on Moodle	Sept 9	Personal & Civic Responsibility Risky Business
Sept 12	Sustainability Writing Assignment on Moodle (due Sept 14)	Sept 14	Communication & Etiquette Assignment: Assigned readings on Moodle	Sept 16	Leadership
Sept 19	Leadership Presentations Groups 1, 2, 3	Sept 21	Career Fair	Sept 23	Leadership Presentations Groups 4, 5, 6 Assignment: Assigned readings on Moodle
Sept 26	SMART Goals	Sept 28	Goal Setting	Sept 30	Goal Setting
Oct 3	Decision Making	Oct 5	Study Skills	Oct 7	No Class – Fall Break
Oct 10	Choosing Majors/Advising	Oct 12	Time Management	Oct 14	Time Management Activity
Oct 17	Faculty Interviews Due Oct 19	Oct 19	Career Planning and Goals	Oct 21	Career Planning and Goals Focus 2 Portfolio and Essay Due Oct 24
<b>SATURDAY: Oct. 22 – THE BIG EVENT</b>					
Oct 24	Taking Action Action Plan Big Event Reflection Due Oct 28	Oct 26	Campus Resources	Oct 28	Campus Resources Research
Oct 31	Library Visit	Nov 2	Library Activity	Nov 4	Campus Resources Presentations
Nov 7	Campus Resources Presentations	Nov 9	Study Abroad Individual Growth Reflection	Nov 11	Wrap Up Discussions  <b>FINAL CLASS DAY FOR UNIV 100</b>

The last class meeting will be Friday, November 11 because of our early start date with SOUL Camp.  
November 17<sup>th</sup> – December 6<sup>th</sup> UNIV 100 Showcase in Dupré Library

UL Academic Dates and Deadlines

Last Day for Adding Classes – Friday, August 26<sup>th</sup>

Last Day to Drop with Grade of W – Wednesday, October 5

Advising Session for Spring 2017 – Monday October 17 – Friday October 28

Last Day to Resign from the University – Thursday, November 3

**No Exam During the Final Exam Period:** Near the end of the semester, you may receive an automatic e-mail from the university informing you of your final exam schedule based on the courses you are enrolled in. That e-mail **does not** apply to UNIV 100.