



Office of First-Year
Experience

A Resource for Parents of Ragin' Cajun Freshmen
July 19, 2018

HOW TO'S

Finances

HELLO PARENTS!

This "How To" will focus on **Finances**. For questions specific to your student, please call or email the appropriate department.

*If you wish to stop receiving our emails, click the **unsubscribe** link in the original email.*

..... Fall 2018

FIRST DAY FOR
FRESHMEN

AUGUST 16

firstyear.louisiana.edu/cajunconnection

[Cajun Connection Information](#)

Office of First-Year Experience

Lee Hall, Rm 106
230 Hebrard Blvd.
337-482-6599

[Office Website](#)
ofye@louisiana.edu
[OFYE Facebook Page](#)

Academic Success Center

Lee Hall, Rm 115
230 Hebrard Blvd.
337-482-6818

[Office Website](#)
asc@louisiana.edu

The Learning Center

Lee Hall, Rm 209
230 Hebrard Blvd.
337-482-6583

[Office Website](#)
tlc@louisiana.edu

PAYING FOR SCHOOL

The deadline to pay tuition and fees for Fall 2018 is *Wednesday, August 8, 2018*. If tuition and fees are not paid (or a deferment placed) by this date, classes will be dropped. You can view tuition and payment tutorials at the [Bursar's webpage](#). Look on the left under payment information. Please review the [Tuition & Fees presentation](#) from Parent Orientation.

Once scholarships and/or deferments have been placed on your student's statement of account, methods for paying any tuition balance include:

- **Pay in person:** Go to Student Cashiers Center in the Student Union, Room 135, with cash, check, or money order (make check or money order payable to UL Lafayette); **credit/debit cards are NOT accepted in person or via phone**. Payments must be for the full balance of tuition and fees.
- **Pay through a drop Box:** Print out the student's account activity from [Ulink](#). Make check or money order payable to UL Lafayette; **no cash**. Write the student's name and ULID on the memo line of the check. Check or money orders through this option must be for the full balance of tuition and fees. **Partial payments will be returned**. Place the student's account activity and the check or money order in a sealed envelope and drop the envelope in the Student Cashier Center Drop Box, located in the Student Union, Room 135.
- **Pay by mail:** Include a printed copy of the student's account activity. Mail payment in the form of a check or money order to the Student Cashier Center at: University of Louisiana at Lafayette, P.O. Box 44444, Lafayette, LA 70504. Payment must be for the full balance of tuition and fees; **partial payments will be returned**. Please include the student's name and ULID on the memo line of the check or money order.
- **Pay online:** Electronic payments can be made through [Ulink](#) in the form of credit/debit card or electronic check. All forms of major credit/debit cards are accepted: Visa, MasterCard, American Express, or Discover. The credit card processing company will charge an additional 2.85% processing fee if paying with a card. Payments made with electronic checks do not have any additional charges. Payments can be made by joining the payment plan, or by paying in full. [Instructions to make an online payment](#) . [Instructions to set up a payment plan](#).

BECOME AN AUTHORIZED USER

As an authorized user, parents will be given a separate login link, user name, and password to access the student's account activity. Authorize users will also receive automatic emails from the Office of the Bursar regarding payments, statements, and tax forms posted to the student's accounts. The Bursar's office is prohibited from discussing student accounts with parents who are not authorized users, due to the Federal Family Educational Rights and Privacy Act of 1974 (FERPA). Find instructions on how to become an [Authorized User](#).

FINANCIAL AID

Please view the [Money Matters PowerPoint](#) which contains information used at parent orientation. This PowerPoint addresses the following information:

- Types of financial aid (Slide 4)
- Financial aid award letter (Slide 12)
- Academic requirements (Slide 20)
- TOPS (Slide 23)

[Satisfactory Academic Progress](#) (SAP) is the academic progress a student is required to make in order to keep financial aid. This consists of earning a [percentage of hours](#) in course load and maintaining certain GPA limits through the academic year.

GETTING PAID

If your student secures a campus job, or is expecting to receive a refund, they can have their

refund [directly deposited](#) into their checking account. All student payments, whether it be payroll or refunds, are disbursed through the Student Disbursement Center. Reasons for a refund may include:

- Overpayment on loans or grants after all university charges have been paid
- Dropping a class (before August 24th)
- Resigning from the University before September 7, 2018
- Payment for an on-campus job

It is important to note that refunds will only be made through the original method of payment and **cannot be picked up in the office**. Direct Deposit is the suggested method of refund, as it is the fastest and safest way to collect funds. Refunds by check are also possible, however it will take roughly 3-5 business days longer to receive. *If a check is lost in the mail, the student will have to wait 30 days before a replacement check can be issued.*

Should you have questions for the Student Disbursement Center, they are located in the Student Union, Room 135, and can be reached by email at bursar@louisiana.edu or by phone at 337-482-6367.

Another financial resource on campus is the [UL Lafayette Credit Union](#) which offers checking and savings accounts, mobile banking, and convenient ATMs for college students.



Important Reminder: Have students check their University email daily.

Office of Financial Aid

Foster Hall
1311 Johnston Street
Lafayette, LA 70501
337-482-6506 (phone)
337-482-6502 (fax)
[Office Website](#)
finaid@louisiana.edu

Student Cashiers Center

Student Union Room 135
PO Box 44444
Lafayette, LA 70504
(337) 482-6385
[Office Website](#)
bursar@louisiana.edu